

## Y Theatre, Y Platform, Y Studio & Multi-purpose Area

# Scale of Hire Charges

Basic Charges & Miscellaneous  
Services Charges for Government Venue  
Short-lease Facilities

Version 2024.10

## Youth Square Scale of Hire Charges

<u>Contents</u>	<u>Page No.</u>
<b>Major Facilities:</b>	
Y Theatre	3
Y Platform	9
Y Studio	11
<b>Multi-purpose Area (5/F):</b>	
Piano Rooms	15
Interest Group Room	15
Creative Studio	16
5/F Exhibition Area	16
Interest Group Art Work Display Area	16
<b>Multi-purpose Area (6/F):</b>	
Dance Studio	17
Dance Room	18
Music Studio	18
D.I.Y. Studio	18
Multi-Purpose Rooms	19
Interest Group Art Work Display Area	19
Miscellaneous Charges	20

## Major Facilities

### Y Theatre

Y Theatre is located on the LG1/F & LG2/F of the Main Block, with a total capacity of 643 persons for both stall and balcony floor. Versatility is the main focus in designing the stage. With its "Flexible space" design, the stage can be adjusted to suit each performance's needs. The fully extended stage can accommodate a full orchestra, opening Y Theatre to a much wider variety of possibilities. The fully equipped stage lighting, sound system and Audio/Video facilities can maximize the full potential in youth's drama, dance, musical and orchestral performances, and even motion picture display.

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
<ul style="list-style-type: none"> <li>■ Performances, functions and activities considered appropriate by Youth Square, and activities of any kind carried out after 6:00 p.m.</li> <li>■ 643 seats</li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for each performance / function with the services listed in <u>schedule A</u> for a period not exceeding 4 hours or part thereof during sessions 9:00 a.m.-1:00 p.m. or 2:00 p.m.-6:00 p.m. or 7:00 p.m. – 11:00 p.m.</li> </ul>	9,450	7,204
	<ul style="list-style-type: none"> <li>■ Charge for each half-hour or part thereof in excess of a 4-hour session</li> </ul>	1,177	902
	<ul style="list-style-type: none"> <li>■ Charge for use / occupation of the facility for materials storage, move-in or move-out on the date of booking prior to the performance with the services listed in <u>schedule C</u></li> </ul>	1,042	794
	<ul style="list-style-type: none"> <li>■ During sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.-6:00 p.m.</li> </ul>	259	200
	<ul style="list-style-type: none"> <li>■ Charge for each hour or part thereof in excess of a 4-hour session</li> </ul>	1,042	794
	<ul style="list-style-type: none"> <li>■ Charge for use / occupation of the facility for materials storage, move-in or move-out, immediately after the date of booking with the services listed in <u>schedule C</u> for a period not exceeding 4 hours during 9:00 a.m.- 1:00 p.m.</li> </ul>	4,693	3,629
<ul style="list-style-type: none"> <li>■ Charge for use / occupation of the facility for materials storage, move-in or move-out, with the services listed in <u>schedule C</u> during the hours from mid-night to 8:00 a.m.</li> </ul>			

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
■ Rehearsals without audience during the hours 9:00 a.m. to 6:00 p.m. only	■ Basic charge with the services listed in <u>schedule B</u> for a period not exceeding 4 hours during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m.	4,277	3,229
	■ Charge for each half-hour or part thereof in excess of a 4-hour session	535	405
	■ Charge for use / occupation of the facility for materials storage, move-in or move-out prior to the rehearsals for a period not exceeding 4 hours	1,042	794
■ Meetings, seminars, conferences and school functions without performances (during the hours 9:00 a.m. to 6:00 p.m. only)	■ Basic charge for each function with the services listed in <u>schedule A1</u> for a period not exceeding 4 hours during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m.	5,270	4,028
	■ Charge for each half-hour or part thereof in excess of a 4-hour session	659	502
■ Film shows (with DVD player provided at the venue)	■ Basic charge for each film show with the services listed in <u>schedule D</u> for a period not exceeding 2.5 hours	7,074	5,389
	■ Multi-media Projector (20,000 lumens) provided		
	■ Charge for each half-hour or part thereof in excess of the 2.5-hour session	1,415	1,080

Services Schedules	Particulars	Rental charges include the following basic facilities and equipment
Schedule A	<p><b>For performance:</b> Air-conditioning, stage lighting, the use of furniture as provided, stage and electrical equipment as installed, sound system (other than simultaneous interpretation equipment and broadcast or basic recording services), basic ushering service, service from technicians as necessary, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> <li>■ Preset Proscenium (Cyclorama)</li> <li>■ Dance floor mat (Applied for dance performance only, except dance shoes with metal heel plate or sharp object)</li> <li>■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges)</li> </ul> <p>Sound Facilities:</p> <ul style="list-style-type: none"> <li>■ 8 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback</li> </ul> <p>Lighting Facilities:</p> <ul style="list-style-type: none"> <li>■ 1 follow-spot (Extra charge required if more than 1), all pre-rigged 4 color lights, cyclorama lights, 1 smoke machine (Extra charge required if more than 1)</li> <li>■ House lighting system</li> </ul> <p>Facilities Provision:</p> <ul style="list-style-type: none"> <li>■ Cage lift (For loading)</li> <li>■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room</li> </ul> <p>Music Instrument:</p> <ul style="list-style-type: none"> <li>■ Upright piano, music stands, musicians' chairs, choir risers, conductor's podium</li> </ul> <p>Other Facilities:</p> <ul style="list-style-type: none"> <li>■ 8 pcs of orchestra staging – 4'(W) x 6'(L) x 8"(H) (only for orchestra / band performance)</li> <li>■ Podium, judge tables</li> </ul>
Schedule A1	<p><b>For meetings, seminars, conferences and school functions without performances:</b> Air-conditioning, general lighting, the use of furniture as provided, stage and electrical equipment as installed, sound system other than simultaneous interpretation equipment and broadcast or basic recording services, basic ushering service, service from technicians as necessary, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> <li>■ Preset Proscenium (Cyclorama)</li> <li>■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges)</li> </ul> <p>Sound Facilities:</p> <ul style="list-style-type: none"> <li>■ 8 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback</li> </ul> <p>Lighting Facilities:</p> <ul style="list-style-type: none"> <li>■ 1 follow-spot (Extra charge required if more than 1)</li> <li>■ House lighting system</li> </ul> <p>Facilities Provision:</p> <ul style="list-style-type: none"> <li>■ Cage lift (For loading)</li> <li>■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room</li> </ul> <p>Other Facilities:</p> <ul style="list-style-type: none"> <li>■ 8 pcs of orchestra staging – 4'(W) x 6'(L) x 8"(H) (only for orchestra / band performance)</li> <li>■ Podium, judge tables</li> </ul>

Services Schedules	Particulars	Rental charges include the following basic facilities and equipment
Schedule B	<p><b>For rehearsal:</b> Air-conditioning, stage lighting, the use of furniture as provided, stage and electrical equipment as installed, sound system other than simultaneous interpretation equipment and broadcast or basic recording services, service from technicians as necessary, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> <li>■ Preset Proscenium (Cyclorama)</li> <li>■ Dance floor mat (Applied for dance performance only, except dance shoes with metal heel plate or sharp object)</li> <li>■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges)</li> </ul> <p>Sound Facilities:</p> <ul style="list-style-type: none"> <li>■ 8 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback</li> </ul> <p>Lighting Facilities:</p> <ul style="list-style-type: none"> <li>■ 1 follow-spot (Extra charge required if more than 1), all pre-rigged 4 color lights, cyclorama lights, 1 smoke machine (Extra charge required if more than 1)</li> <li>■ House lighting system</li> </ul> <p>Facilities Provision:</p> <ul style="list-style-type: none"> <li>■ Cage lift (For loading)</li> <li>■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room</li> </ul> <p>Music Instrument:</p> <ul style="list-style-type: none"> <li>■ Upright piano, music stands, musicians' chairs, choir risers, conductor's podium</li> </ul> <p>Other Facilities:</p> <ul style="list-style-type: none"> <li>■ 8 pcs of orchestra riser – 4'(W) x 6'(L) x 8"(H) (only for orchestra / band performance)</li> <li>■ Podium, judge tables</li> </ul>
Schedule C	<p><b>For occupation / move-in / move-out</b> Air-conditioning and working light for stage, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> <li>■ Preset Proscenium (Cyclorama)</li> </ul> <p>Facilities Provision:</p> <ul style="list-style-type: none"> <li>■ Cage lift (For loading)</li> <li>■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room</li> <li>■ House lighting system</li> </ul>
Schedule D	<p><b>For film show:</b> Air-conditioning, the use of the multi-media projector and basic ushering service.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> <li>■ Movie screen</li> </ul> <p>Sound Facilities:</p> <ul style="list-style-type: none"> <li>■ 8 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback</li> </ul> <p>Lighting Facilities:</p> <ul style="list-style-type: none"> <li>■ House lighting system</li> </ul> <p>Facilities Provision:</p> <ul style="list-style-type: none"> <li>■ Multi-media projector (20,000 lumens)</li> <li>■ DVD player</li> <li>■ Cage lift (For loading)</li> <li>■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room.</li> </ul> <p>Other Facilities:</p> <ul style="list-style-type: none"> <li>■ Podium, judge tables</li> </ul>

Remarks: Additional booking of 8:30 a.m. - 9:00 a.m. is for occupation or rehearsal only.

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### Miscellaneous Charges (1)

Code	Service	Charges (HK\$) One-time charge
1	Orchestra Pit & Gala	3,780
2	Removal of seats rows A-E	1,080
3	Acoustic Shell (without hanging bars and drapery. Provide basic lighting only)	3,240
4	Steinway Concert Grand Piano Fee included one-time piano tuning (For 9:00 a.m.- 5:00 p.m., Monday to Saturday, excluded Sunday and Public Holiday)	1,620 (per day per event)
5	Additional Grand Piano tuning (For 9:00 a.m. - 5:00 p.m., Monday to Saturday, excluded Sunday and Public Holiday)	864 (per tuning)
6	Additional Grand Piano tuning (For 8:30 a.m. - 9:00a.m. & 5:00 p.m. - 9:00 p.m., Monday to Saturday, and 8:30 a.m. - 09:00 p.m., Sunday and Public Holiday)	1,296 (per tuning)
7	Sales counter space at entrance per event (for sale of souvenir items & house programmes associated with the event)	346 (per counter per event)
8	Additional Smoke Machine	216 (per day per event)

## Miscellaneous Charges (2)

Code	Service	Charges (HK\$)	
		Per 4-hour Session	Per additional half hour
9	Additional follow-spot	270	35
10	Multi-media Projector (20,000 lumens)	445	56
11	Additional Condenser Mic	108	27
12	Additional Wireless Handheld Mic	54	11
13	Additional Wireless Headset Mic	65	16
14	Additional Wireless Clip Mic	54	11
15	Recording with fixed position camera	1,080	135
16	Provision of sound feed for recording / filming of each function (recording device / filming equipment / technician to be provided by hirers) or; Audio recording to be conducted by venue's technician per function, with hirer's own USB storage or CD (Mono output, for basic archival purpose only. Venue's technician is not responsible for sound mixing of the audio recording.)	648	81
17	Location Filming / Telecast of each function during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m. for commercial purposes	Basic charge plus charges as stipulated by the Government Property Agency	
18	Recording Room	1,620	205



## Y Platform

Y Platform has a total area of 880m<sup>2</sup> and headroom of 8m. Neighbouring shopping mall is linked to the platform making it a perfect venue for youth to share their work with the public. All floors are connected through a gently inclined walkway, where visitors can enjoy the full view of the exhibition to explore more interesting events on the upper floors. In addition, the platform is equipped with hanging glass panels that can serve as projection screens, making the exhibition more versatile and colourful during public promotion.

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
<b>Exhibition</b>			
<ul style="list-style-type: none"> <li>■ Exhibition</li> <li>■ Zone A : 132m<sup>2</sup></li> <li>■ Zone B : 45m<sup>2</sup></li> <li>■ Zone C : 181m<sup>2</sup></li> <li>■ Zone D : 443m<sup>2</sup></li> <li>■ Zone E : 82m<sup>2</sup></li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for a full day from 9:00 a.m.- 8:00 p.m.</li> </ul>	Whole Area : 15,450 Zone A : 1,947 Zone B : 453 Zone C : 3,234 Zone D : 7,972 Zone E : 2,719	Whole Area : 4,635 Zone A : 584 Zone B : 136 Zone C : 970 Zone D : 2,392 Zone E : 816
	<ul style="list-style-type: none"> <li>■ Charge for each hour or part thereof in excess of the 11-hour session</li> </ul>	Whole Area : 1,442 Zone A : 185 Zone B : 41 Zone C : 309 Zone D : 752 Zone E : 258	Whole Area : 433 Zone A : 56 Zone B : 13 Zone C : 93 Zone D : 226 Zone E : 77
<ul style="list-style-type: none"> <li>■ Charge for mounting, dismantling or extension of opening hours</li> </ul>	<ul style="list-style-type: none"> <li>■ During sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m.</li> </ul>	Whole Area : 4,120 Zone A : 525 Zone B : 124 Zone C : 865 Zone D : 2,132 Zone E : 731	Whole Area : 1,236 Zone A : 158 Zone B : 37 Zone C : 260 Zone D : 640 Zone E : 219
	<ul style="list-style-type: none"> <li>■ Charge for each hour or part thereof in excess of a 4-hour session</li> </ul>	Whole Area : 1,030 Zone A : 134 Zone B : 31 Zone C : 216 Zone D : 536 Zone E : 185	Whole Area : 309 Zone A : 40 Zone B : 10 Zone C : 65 Zone D : 161 Zone E : 56

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Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
<b>Exhibition</b>			
<ul style="list-style-type: none"> <li>■ Performances, functions or activities considered appropriate by Youth Square               <ul style="list-style-type: none"> <li>■ Zone A : 132m<sup>2</sup></li> <li>■ Zone B : 45m<sup>2</sup></li> <li>■ Zone C : 181m<sup>2</sup></li> <li>■ Zone D : 443m<sup>2</sup></li> <li>■ Zone E : 82m<sup>2</sup></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for each performance / function not exceeding 4 hours or part thereof during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m.</li> </ul>	Whole Area : 6,180 Zone A : 783 Zone B : 185 Zone C : 1,298 Zone D : 3,193 Zone E : 1,092	Whole Area : 1,854 Zone A : 235 Zone B : 56 Zone C : 389 Zone D : 958 Zone E : 328
	<ul style="list-style-type: none"> <li>■ Charge for each hour or part thereof in excess of a 4-hour session</li> </ul>	Whole Area : 1,545 Zone A : 196 Zone B : 52 Zone C : 330 Zone D : 803 Zone E : 278	Whole Area : 464 Zone A : 59 Zone B : 16 Zone C : 99 Zone D : 241 Zone E : 83
<ul style="list-style-type: none"> <li>■ Rehearsals without audience during the hours 9:00 a.m. - 6:00 p.m. only</li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for a period not exceeding 4 hours during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m.</li> </ul>	Whole Area : 2,781 Zone A : 350 Zone B : 82 Zone C : 587 Zone D : 1,442 Zone E : 494	Whole Area : 834 Zone A : 105 Zone B : 25 Zone C : 176 Zone D : 433 Zone E : 148
	<ul style="list-style-type: none"> <li>■ Charge for each half-hour or part thereof in excess of a 4-hour session</li> </ul>	Whole Area : 350 Zone A : 52 Zone B : 11 Zone C : 82 Zone D : 185 Zone E : 62	Whole Area : 105 Zone A : 16 Zone B : 4 Zone C : 25 Zone D : 56 Zone E : 19
<ul style="list-style-type: none"> <li>■ For set-up or strike on the day of booking prior to the performance during the hours 9:00 a.m. - 6:00 p.m. only</li> </ul>	<ul style="list-style-type: none"> <li>■ During sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m.</li> </ul>	Whole Area : 680 Zone A : 93 Zone B : 21 Zone C : 155 Zone D : 381 Zone E : 134	Whole Area : 204 Zone A : 28 Zone B : 7 Zone C : 46 Zone D : 114 Zone E : 40
	<ul style="list-style-type: none"> <li>■ Charge for each hour or part thereof in excess of a 4-hour session</li> </ul>	Whole Area : 170 Zone A : 31 Zone B : 11 Zone C : 41 Zone D : 103 Zone E : 41	Whole Area : 51 Zone A : 10 Zone B : 4 Zone C : 13 Zone D : 31 Zone E : 13

### Charges for Miscellaneous Services

Code	Service	Charges (HK\$)	
		Per 4-hour Session	Per additional hour
1	Multi-media Projector (9,000 lumens)	108	27

Remarks: The multi-media projector is mounted at the ceiling of Y Platform.

## Y Studio

The Y Studio on 2/F is particularly spacious and versatile: it measures 26m long, 12m wide and 6m tall, and can fully accommodate different stage set-ups or scene settings. The hall can be transformed into a theatre that holds 300 persons, or a fully opened space can be used for rehearsals, exhibitions, etc. The size of the venue can be adjusted by using operable partition walls.

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
<b>Exhibition</b>			
<ul style="list-style-type: none"> <li>■ Exhibition               <ul style="list-style-type: none"> <li>■ Whole Area (Room1+2+3) : 325m<sup>2</sup></li> <li>■ Room 1 : around 116m<sup>2</sup></li> <li>■ Room 2: around 97m<sup>2</sup></li> <li>■ Room 3: around 112m<sup>2</sup></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for each exhibition / function, including mounting, dismantling or exhibition, with the services listed in schedule D for a period not exceeding 4 hours or part thereof during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m.</li> </ul>	Whole Area : 5,389 Room 1+2 : 4,579 Room 1 or 3 : 2,970 Room 2 : 2,689	Whole Area : 4,115 Room 1+2 : 3,488 Room 1 or 3 : 2,268 Room 2 : 2,052
	<ul style="list-style-type: none"> <li>■ Charge for each hour or part thereof in excess of a 4-hour session</li> </ul>	Whole Area : 1,350 Room 1+2 : 1,145 Room 1 or 3 : 756 Room 2 : 670	Whole Area : 1,031 Room 1+2 : 875 Room 1 or 3 : 578 Room 2 : 518

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
<b>Performance</b>			
<ul style="list-style-type: none"> <li>■ Performances, functions and activities considered appropriate by Youth Square, and activities of any kind carried out after 6:00 p.m.</li> <li>■ 325m<sup>2</sup></li> <li>■ Whole Area : 250 seats* (Retractable Seating Platform &amp; movable chairs on floor)</li> <li>■ Whole Area : around 300 seats* (Movable Chairs on floor)</li> <li>■ Room 1 : around 100 seats*</li> <li>■ Room 2 : around 80 seats*</li> <li>■ Room 3 : around 100 seats*</li> <li>■ Room 1+2 : around 180 seats*</li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for each performance / function with the services listed in schedule A for a period not exceeding 4 hours or part thereof during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m.</li> </ul>	Whole Area : 6,480 Room 1+2 : 5,292 Room 1 or 3 : 3,391 Room 2 : 3,013	Whole Area : 4,946 Room 1+2 : 4,039 Room 1 or 3 : 2,581 Room 2 : 2,300
	<ul style="list-style-type: none"> <li>■ Charge for each hour or part thereof in excess of a 4-hour session</li> </ul>	Whole Area : 1,620 Room 1+2 : 1,328 Room 1 or 3 : 848 Room 2 : 756	Whole Area : 1,231 Room 1+2 : 1,021 Room 1 or 3 : 648 Room 2 : 578
<ul style="list-style-type: none"> <li>■ Rehearsals without audience during the hours 9:00 a.m. to 6:00 p.m. only</li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge with the services listed in schedule B for a period not exceeding 4 hours during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m.</li> </ul>	Whole Area : 2,884 Room 1+2 : 1,901 Room 1 or 3 : 1,021 Room 2 : 880	Whole Area : 2,225 Room 1+2 : 1,453 Room 1 or 3 : 783 Room 2 : 670
	<ul style="list-style-type: none"> <li>■ Charge for each hour or part thereof in excess of a 4-hour session</li> </ul>	Whole Area : 729 Room 1+2 : 475 Room 1 or 3 : 254 Room 2 : 232	Whole Area : 556 Room 1+2 : 362 Room 1 or 3 : 200 Room 2 : 178
<ul style="list-style-type: none"> <li>■ For material storage, set-up or strike on the date of booking prior to the performance</li> </ul>	<ul style="list-style-type: none"> <li>■ During sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. with the services listed in schedule C</li> </ul>	Whole Area : 713 Room 1+2 : 475 Room 1 or 3 : 259 Room 2 : 216	Whole Area : 545 Room 1+2 : 362 Room 1 or 3 : 200 Room 2 : 162
	<ul style="list-style-type: none"> <li>■ Charge for each hour or part thereof in excess of a 4-hour session</li> </ul>	Whole Area : 178 Room 1+2 : 119 Room 1 or 3 : 65 Room 2 : 54	Whole Area : 135 Room 1+2 : 92 Room 1 or 3 : 49 Room 2 : 38

\* For reference only and subject to seating arrangement and operational requirement.

Remarks: Lighting Control Room is located in Room 1 which should be hired if stage lighting is required.

Services Schedules	Particulars	Rental charges include the following basic facilities and equipment
Schedule A	<p><b>For performance:</b> Air-conditioning, stage lighting, the use of furniture as provided, stage and electrical equipment as installed, sound system (other than simultaneous interpretation equipment and broadcast or basic recording services), basic ushering service, service from technicians as necessary, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> <li>■ Preset Proscenium (Cyclorama)</li> <li>■ 12 pcs of modular platform – 4'(W) x 6'(L) x 16/24"(H) (Extra charge required if more than 12 pcs)</li> <li>■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges)</li> </ul> <p>Sound Facilities:</p> <ul style="list-style-type: none"> <li>■ 4 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback</li> </ul> <p>Lighting Facilities:</p> <ul style="list-style-type: none"> <li>■ Stage lighting (Free of charge for the first 4 hours set up. Extra charge is required for set up exceeding 4 hours)</li> <li>■ 1 smoke machine (Extra charge required if more than 1)</li> <li>■ House lighting system</li> </ul> <p>Facilities Provision:</p> <ul style="list-style-type: none"> <li>■ 2 dressing rooms for around 20 persons for each room</li> <li>■ Rehearsal area</li> <li>■ Exhibition panels (Max. 2 for reception)</li> </ul> <p>Music Instrument:</p> <ul style="list-style-type: none"> <li>■ Upright piano, music stands, musicians' chairs, choir risers</li> </ul> <p>Other Facilities:</p> <ul style="list-style-type: none"> <li>■ Podium</li> </ul>
Schedule B	<p><b>For rehearsal:</b> Air-conditioning, stage lighting, the use of furniture as provided, stage and electrical equipment as installed, sound system other than simultaneous interpretation equipment and broadcast or basic recording services, service from technicians as necessary, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> <li>■ Preset Proscenium (Cyclorama)</li> <li>■ 12 pcs of modular platform – 4'(W) x 6'(L) x 16/24"(H) (extra charge required if more than 12 pcs)</li> <li>■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges)</li> </ul> <p>Sound Facilities:</p> <ul style="list-style-type: none"> <li>■ 4 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback</li> </ul> <p>Lighting Facilities:</p> <ul style="list-style-type: none"> <li>■ Stage lighting (Free of charge for the first 4 hours set up. Extra charge is required for set up exceeding 4 hours)</li> <li>■ 1 smoke machine (Extra charge required if more than 1)</li> <li>■ House lighting system</li> </ul> <p>Facilities Provision:</p> <ul style="list-style-type: none"> <li>■ 2 dressing rooms for around 20 persons for each room</li> <li>■ Rehearsal area</li> <li>■ Exhibition panels (Max.2 for reception)</li> </ul> <p>Music Instrument:</p> <ul style="list-style-type: none"> <li>■ Upright piano, music stands, musicians' chairs, choir risers</li> </ul> <p>Other Facilities:</p> <ul style="list-style-type: none"> <li>■ Podium</li> </ul>

Services Schedules	Particulars	Rental charges include the following basic facilities and equipment
<b>Schedule C</b>	<b>For occupation / move-in / move-out:</b> Air-conditioning and working light for stage, and the use of dressing rooms.	Stage Facilities: <ul style="list-style-type: none"> <li>■ Preset Proscenium (Cyclorama)</li> </ul> Lighting Facilities: <ul style="list-style-type: none"> <li>■ House lighting system</li> </ul> Facilities Provision: <ul style="list-style-type: none"> <li>■ 2 dressing rooms for around 20 persons for each room</li> <li>■ Rehearsal area</li> <li>■ Exhibition panels (Max. 2 for reception)</li> </ul>
<b>Schedule D</b>	<b>For exhibition:</b> Air-conditioning, general lighting, exhibition panels (max.60), the use of furniture as provided, stage and electrical equipment as installed, sound system (other than simultaneous interpretation equipment and broadcast or recording services), basic ushering service, service from technicians as necessary, and the use of dressing rooms.	Stage Facilities: <ul style="list-style-type: none"> <li>■ Preset Proscenium (Cyclorama)</li> <li>■ 12 pcs of modular platform – 4'(W) x 6'(L) x 16/24"(H) (Extra charge required if more than 12 pcs)</li> <li>■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges)</li> </ul> Sound Facilities: <ul style="list-style-type: none"> <li>■ 4 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback</li> </ul> Lighting Facilities: <ul style="list-style-type: none"> <li>■ House lighting system</li> </ul> Facilities Provision: <ul style="list-style-type: none"> <li>■ 2 dressing rooms for around 20 persons for each room</li> <li>■ Exhibition panels (Max.60)</li> </ul>

Remarks: Additional booking of 8:00 a.m. - 9:00 a.m. is for occupation or rehearsal only.

### Miscellaneous Charges

Code	Service	Charges (HK\$)	
		Per 4-hour Session	Per additional hour
1	Follow-spot (Charge per nos, max 2 nos.)	270	68
2	Stage Lighting (Charge for additional set-up period)	2,160	540
3	Multi-media Projector (10,000 lumens)	445	111

  

Code	Service	Charges (HK\$)
		One-time charge
4	Additional Modular Stage Platform (4'(W) x 6'(L) x 16/24"(H) , charge per piece)	135
5	Dance Floor Mat (2 x 15m each, max 5 pcs. Applied for dance performance only, except dance shoes with metal heel plate or sharp object)	1,512 (5 pcs)
6	Use of Retractable Seating Platform (112 seats)	648
7	Removal of Retractable Seating Platform and open up the Foyer	864
8	Additional Smoke machine	216 (per day per event)

Code	Service	Charges (HK\$)	
		Per 2-hour Session	Per additional hour
1	Additional Condenser Mic	162	81
2	Additional Wireless Handheld Mic	81	43
3	Additional Wireless Headset Mic	97	48
4	Additional Wireless Clip Mic	81	43



## Multi-purpose Area (5/F) (Please refer to Annex 6 - 5/F Multi-purpose Area Floor Plan)

### Piano Rooms (3 Rooms)

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Piano activities

Secondary Function: Music activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

<ul style="list-style-type: none"> <li>■ Room 1: 7.6 m<sup>2</sup></li> <li>■ Room 2: 7.4 m<sup>2</sup></li> <li>■ Room 3: 8.3 m<sup>2</sup></li> <li>■ Capacity: 3 persons<sup>#</sup></li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for each hour</li> <li>■ Facility : upright piano</li> </ul>	31	17	18	13
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### Interest Group Room

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Interest group activities

Secondary Function: Art and cultural activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

<ul style="list-style-type: none"> <li>■ 18.2m<sup>2</sup></li> <li>■ Capacity: around 10 persons<sup>#</sup></li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for each hour</li> </ul>	41	21	31	21
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\* Applicable on the date of application form together with the required documents duly received at Youth Square

# For reference only and subject to seating arrangement and operational requirement.

## Creative Studio

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Dance activities or Interest group activities

Secondary Function: Art and cultural activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

■ 39.8 m <sup>2</sup> Capacity: around 15 persons	■ Basic charge for each hour ■ Facilities: tripod, soft box, flash light, background paper, and dressing area	166	84	94	59
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## 5/F Exhibition Area

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Exhibition

Other Functions: Youth development activities or activities considered appropriate by Youth Square

■ 81.9m <sup>2</sup>	■ Daily charge (from 9:00 a.m. - 11:00 p.m.)	701		561	
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Remarks: Audio system is not recommended

## Interest Group Art Work Display Area

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function Interest group work display

Other Functions: Youth development activities or activities considered appropriate by Youth Square

■ 19.5m <sup>2</sup>	■ Daily charge (from 9:00 a.m. - 11:00 p.m.)	176		140	
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Remarks: Audio system is not recommended

\* Applicable on the date of application form together with the required documents duly received at Youth Square

## Multi-purpose Area (6/F) (Please refer to Annex 7 - 6/F Multi-purpose Area Floor Plan)

### Dance Studio

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Dance activities

Secondary Function: Music activities

Other Functions : Youth development activities or activities considered appropriate by Youth Square

<ul style="list-style-type: none"> <li>■ Performances, seminars or activities with audiences</li> <li>■ 190 m<sup>2</sup></li> <li>■ Capacity: around 120 persons#</li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for each performance or function not exceeding 4 hours or part thereof during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m.</li> </ul>	3,504	1,754	2,804	1,754
	<ul style="list-style-type: none"> <li>■ Charge for each hour or part thereof in excess of a 4-hour session</li> <li>■ Facilities: dance bars, sprung floor, mirrored walls (one side is movable), upright piano, male and female changing rooms and dressing rooms</li> </ul>	876	438	701	438
<ul style="list-style-type: none"> <li>■ Rehearsals/ Practice without audience</li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for a period not exceeding 1 hour during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m.</li> </ul>	876	438	701	438

\* Applicable on the date of application form together with the required documents duly received at Youth Square

# For reference only and subject to seating arrangement and operational requirement.

### Miscellaneous Charges

Code	Service	Charges (HK\$)
		One-time charge
1	Dance Floor Mat (2 x 15m each, max 4 pcs. Applied for dance event only, except dance shoes with metal heel plate or sharp object)	1,512 (4pcs)

## Dance Room

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Dance activities

Secondary Function: Music activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

<ul style="list-style-type: none"> <li>■ 110m<sup>2</sup></li> <li>■ Capacity: around 60 persons<sup>#</sup></li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for each hour</li> <li>■ Facilities: mirrored walls and dance bars</li> </ul>	272	136	153	95
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## Music Studio

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Band activities

Secondary Function: Music activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

<ul style="list-style-type: none"> <li>■ 91.2m<sup>2</sup></li> <li>■ Capacity: 30 persons<sup>#</sup></li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for each hour</li> <li>■ Facilities: lead guitar, bass guitar, amplifiers, keyboard, drum set, mixer and speaker</li> </ul>	235	119	133	84
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## D.I.Y. Studio

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Handicraft activities

Secondary Function: Design activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

<ul style="list-style-type: none"> <li>■ 33.4m<sup>2</sup></li> <li>■ Capacity: around 16 persons<sup>#</sup></li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for each hour</li> <li>■ Facilities: Basic handicraft materials and design equipment</li> </ul>	89	44	70	44
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\* Applicable on the date of application form together with the required documents duly received at Youth Square

# For reference only and subject to seating arrangement and operational requirement

## Multi-Purpose Rooms (MPR) (4 Rooms)

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Meeting

Secondary Function: Art and cultural activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

<ul style="list-style-type: none"> <li>■ Room 602: 25.7m<sup>2</sup></li> <li>■ Capacity: around 18 persons<sup>#</sup></li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for each hour</li> </ul>	62	31	50	31
<ul style="list-style-type: none"> <li>■ Room 606: 64.8 m<sup>2</sup></li> <li>■ Room 607: 61.8 m<sup>2</sup></li> <li>■ Room 608: 62.9 m<sup>2</sup></li> <li>■ Capacity: 30 persons<sup>#</sup></li> </ul>	<ul style="list-style-type: none"> <li>■ Basic charge for each hour</li> </ul>	163	82	131	82

## Interest Group Art Work Display Area

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*

Core Function: Interest group work display

Other Function: Youth development activities or activities considered appropriate by Youth Square

<ul style="list-style-type: none"> <li>■ 19.5m<sup>2</sup></li> </ul>	<ul style="list-style-type: none"> <li>■ Daily charge (from 9:00 p.m. - 11:00 p.m.)</li> </ul>	176	140
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Remarks: Audio system is not recommended

\* Applicable on the date of application form together with the required documents duly received at Youth Square

# For reference only and subject to seating arrangement and operational requirement

## Miscellaneous Charges (1)

Code	Service	Charges (HK\$)	
		Per 2-hour Session	Per additional hour
2	32 channel PA System (including mic, CD players and amplifiers)	1,620	810
3	16 channel PA System (including mic, CD players and amplifiers)	675	340
4	Multi-media Projector (4,500 Lumens) (Applicable for hiring of Major Facilities only)	675	340
	Multi-media Projector (4,500 Lumens) (Applicable for hiring of Multi-purpose Area only)	216	108
5	6'x 8' Fast Fold Screen	216	108
6	14'x10.5' Fast Fold Screen	486	243
7	84"x 84" Tripod Screen	70	38
8	DVD Player	54	27
9	CD/MP3 Player	54	27
10	Dual CD Player	124	64
11	Blue-Ray HD DVD Player	108	54
12	DVCAM Play/Rec Deck	162	81
13	Portable SD Card & CD Recorder	97	48
14	Hard Disc Recorder	124	64
15	MD Player Recorder	54	27
16	Digital Effect Processors	81	43
17	Additional Condenser Mic	162	81
18	Document Camera	54	27
19	3D Video Projection & Preview	1,296 (4-hour session)	
20	Additional Portable Mini Speaker (Including 1 cable mic.)	162	86
21	Additional Active Speaker (1 pair)	216	108
22	Additional Floor Monitor System (1 pair)	162	81
23	42" HD Plasma TV	216	108
24	Electronic Piano	432	216
25	Laptop Computer	97	48
26	Self-operated Video Camera	324	162
27	Video Camera with Mic	1,404/day (9:00 a.m. – 6:00 p.m.)	
	Video Camera with Mic and Steady Cam System	1,944/day (9:00 a.m. – 6:00 p.m.)	

## Miscellaneous Charges (2)

Code	Service	Charges (HK\$)	
		Per 2-hour Session	Per additional hour
28	Provision of sound feed for recording / filming of each function (recording device / filming equipment / technician to be provided by hirers) / Audio recording to be conducted by venue's technician per function, with hirer's own USB storage or CD (Mono output, for basic archival purpose only. Venue's technician is not responsible for sound mixing of the audio recording.)	432	216
29	Location Filming / Telecast of each event during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m. for commercial purpose	Basic charge plus charges as stipulated by the Government Property Agency	
30	Sales counter space at entrance per event (For sale of souvenir items & house programmes associated with the event)	162 (per counter per event)	
Code		Charges (HK\$)	
		Monthly/weekly rental	
31	Lockers (Small) 0.4m(W) x 0.6m(D) x 0.4m(H)	by monthly rental: 56	
	(Medium) 1.2m(W) x 0.6m(D) x 1.4m(H)	117	
	(Large) 0.8m(W) x 0.6m(D) x 1.9m(H)	117	
	(Extra Large) 1.8m(W) x 1.1m(D) x 2.1m(H)	293	
32	A1 Advertising light box	by monthly rental: 250 (outward of the building) 100 (inward of the building)	
		by weekly rental: 63 (outward of the building) 25 (inward of the building)	
		20% discount for Non-profit making or Charity organization/ Government sector	

## Miscellaneous Charges (3)

Code	Service	Charges (HK\$)
		Daily rental per show
33	Live Streaming and Recording Equipment Rental (Major Facilities)  Basic Live Streaming / Recording Equipment Including: Video Console 1 pcs Laptop 1 pcs Digital Camcorder 1 set Broadband Neatwork 1 port	1,500
	Extra Digital Camcorder 1 set (Maximum 2 extra)	500 (each set)
	Applicable for hiring of Major Facilities only (Y Theatre, Y Studio, Y Platform)	--
34	Live Streaming and Recording Equipment Rental (Multi-purpose Area)  Basic Live Streaming / Recording Equipment Including: Video Console 1 pcs Laptop 1 pcs Digital Camcorder 1 set Broadband Neatwork 1 port Projector and Projection Screen 1 set	750
	Extra Digital Camcorder 1 set (Maximum 2 extra)	500 (each set)
	Applicable for hiring of Multi-purpose Area only (Dance Studio, Dance Room, D.I.Y. Studio, Room 606, Room 607, and Room 608) * At least 2 hours before the booking will be added for setup the equipment	--

### Note:

Live Streaming and Recording Equipment Rental service will be provided under the "Live Streaming and Recording Equipment Rental Terms and Conditions", for details or any enquiries, please contact Youth Square.



Note:

- (1) The rental charges cover basic equipment and services as listed in the services schedule. Extra charges will be required for additional equipment and services. Hirers must arrange a technical meeting with the Operations Department of Youth Square, complete and return the Event Requirement Checklist at least 21 days before the booking date or by the designated time. Otherwise, additional manpower, equipment, and services will only be available subject to the resources and manpower of Youth Square.
- (2) The hirer shall not move or remove any equipment or facilities of the Venue without permission.
- (3) Minimum 2 consecutive hours is required for booking of any facilities in Multi-purpose Area.
- (4) The non-prime time rate applies to bookings of the same facility in the Multi-purpose Area, excluding the exhibition area, for 4 consecutive hours or more in the same day during 9:00 a.m. - 6:00 p.m. from Monday to Friday, excluding prime time periods. Prime time periods include 6:00 p.m. onwards from Monday to Friday, Saturdays, Sundays, summer holidays (1 July to 31 August), public holidays and public holiday eves.
- (5) Extension of booking hours is subjected to availability of facilities and manpower and should be approved by Youth Square.
- (6) Hirers can enjoy free use of the Interest Group Art Work Display Area during the designated period to display their finished works made in the Interest Group Room and the Multi-Purpose Rooms on 5/F or 6/F for a maximum of 7 days. Organization / Individuals shall submit an application to Youth Square 7 working days prior to the exhibition. Youth Square reserves the right of final decision.
- (7) Multi-purpose area hirers who book a minimum of 2 hours per week in 4 consecutive weeks, are entitled for programme leaflet or brochure display and locker rental. Youth Square reserves the right of final decision.
- (8) Using any stage equipment provided by the venue as props or any part of scenery is not allowed.