



Y Theatre, Y Platform, Y Studio & Multi-purpose Area

Scale of Hire Charges

Basic Charges & Miscellaneous
Services Charges for Government Venue
Short-lease Facilities

Version 2025.04

Youth Square Scale of Hire Charges

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Major Facilities

Y Theatre

Y Theatre is located on the LG1/F & LG2/F of the Main Block, with a total capacity of 643 persons for both stall and balcony floor. Versatility is the main focus in designing the stage. With its "Flexible space" design, the stage can be adjusted to suit each performance's needs. The fully extended stage can accommodate a full orchestra, opening Y Theatre to a much wider variety of possibilities. The fully equipped stage lighting, sound system and Audio/Video facilities can maximize the full potential in youth's drama, dance, musical and orchestral performances, and even motion picture display.

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
<ul style="list-style-type: none"> Performances, functions and activities considered appropriate by Youth Square, and activities of any kind carried out after 6:00 p.m. 643 seats 	<ul style="list-style-type: none"> Basic charge for each performance / function with the services listed in <u>schedule A</u> for a period not exceeding 4 hours or part thereof during sessions 9:00 a.m.-1:00 p.m. or 2:00 p.m.-6:00 p.m. or 7:00 p.m. – 11:00 p.m. 	9,923	7,564
	<ul style="list-style-type: none"> Charge for each half-hour or part thereof in excess of a 4-hour session 	1,236	947
	<ul style="list-style-type: none"> Charge for use / occupation of the facility for materials storage, move-in or move-out on the date of booking prior to the performance with the services listed in <u>schedule C</u> 	1,094	834
	<ul style="list-style-type: none"> During sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.-6:00 p.m. 	272	210
	<ul style="list-style-type: none"> Charge for each hour or part thereof in excess of a 4-hour session 	1,094	834
	<ul style="list-style-type: none"> Charge for use / occupation of the facility for materials storage, move-in or move-out, immediately after the date of booking with the services listed in <u>schedule C</u> for a period not exceeding 4 hours during 9:00 a.m.- 1:00 p.m. 	4,928	3,810

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
■ Rehearsals without audience during the hours 9:00 a.m. to 6:00 p.m. only	■ Basic charge with the services listed in <u>schedule B</u> for a period not exceeding 4 hours during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m.	4,491	3,390
	■ Charge for each half-hour or part thereof in excess of a 4-hour session	562	425
	■ Charge for use / occupation of the facility for materials storage, move-in or move-out prior to the rehearsals for a period not exceeding 4 hours	1,094	834
■ Meetings, seminars, conferences and school functions without performances (during the hours 9:00 a.m. to 6:00 p.m. only)	■ Basic charge for each function with the services listed in <u>schedule A1</u> for a period not exceeding 4 hours during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m.	5,534	4,229
	■ Charge for each half-hour or part thereof in excess of a 4-hour session	692	527
■ Film shows (with DVD player provided at the venue)	■ Basic charge for each film show with the services listed in <u>schedule D</u> for a period not exceeding 2.5 hours ■ Multi-media Projector (20,000 lumens) provided	7,428	5,658
	■ Charge for each half-hour or part thereof in excess of the 2.5-hour session	1,486	1,134

Services Schedules	Particulars	Rental charges include the following basic facilities and equipment
Schedule A	<p>For performance:</p> <p>Air-conditioning, stage lighting, the use of furniture as provided, stage and electrical equipment as installed, sound system (other than simultaneous interpretation equipment and broadcast or basic recording services), basic ushering service, service from technicians as necessary, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> ■ Preset Proscenium (Cyclorama) ■ Dance floor mat (Applied for dance performance only, except dance shoes with metal heel plate or sharp object) ■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges) <p>Sound Facilities:</p> <ul style="list-style-type: none"> ■ 8 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback <p>Lighting Facilities:</p> <ul style="list-style-type: none"> ■ 1 follow-spot (Extra charge required if more than 1), all pre-rigged 4 color lights, cyclorama lights, 1 smoke machine (Extra charge required if more than 1) ■ House lighting system <p>Facilities Provision:</p> <ul style="list-style-type: none"> ■ Cage lift (For loading) ■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room <p>Music Instrument:</p> <ul style="list-style-type: none"> ■ Upright piano, music stands, musicians' chairs, choir risers, conductor's podium <p>Other Facilities:</p> <ul style="list-style-type: none"> ■ 8 pcs of orchestra staging – 4'(W) x 6'(L) x 8"(H) (only for orchestra / band performance) ■ Podium, judge tables
Schedule A1	<p>For meetings, seminars, conferences and school functions without performances:</p> <p>Air-conditioning, general lighting, the use of furniture as provided, stage and electrical equipment as installed, sound system other than simultaneous interpretation equipment and broadcast or basic recording services, basic ushering service, service from technicians as necessary, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> ■ Preset Proscenium (Cyclorama) ■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges) <p>Sound Facilities:</p> <ul style="list-style-type: none"> ■ 8 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback <p>Lighting Facilities:</p> <ul style="list-style-type: none"> ■ 1 follow-spot (Extra charge required if more than 1) ■ House lighting system <p>Facilities Provision:</p> <ul style="list-style-type: none"> ■ Cage lift (For loading) ■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room <p>Other Facilities:</p> <ul style="list-style-type: none"> ■ 8 pcs of orchestra staging – 4'(W) x 6'(L) x 8"(H) (only for orchestra / band performance) ■ Podium, judge tables

Services Schedules	Particulars	Rental charges include the following basic facilities and equipment
Schedule B	For rehearsal: Air-conditioning, stage lighting, the use of furniture as provided, stage and electrical equipment as installed, sound system other than simultaneous interpretation equipment and broadcast or basic recording services, service from technicians as necessary, and the use of dressing rooms.	Stage Facilities: <ul style="list-style-type: none"> ■ Preset Proscenium (Cyclorama) ■ Dance floor mat (Applied for dance performance only, except dance shoes with metal heel plate or sharp object) ■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges) Sound Facilities: <ul style="list-style-type: none"> ■ 8 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback Lighting Facilities: <ul style="list-style-type: none"> ■ 1 follow-spot (Extra charge required if more than 1), all pre-rigged 4 color lights, cyclorama lights, 1 smoke machine (Extra charge required if more than 1) ■ House lighting system Facilities Provision: <ul style="list-style-type: none"> ■ Cage lift (For loading) ■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room Music Instrument: <ul style="list-style-type: none"> ■ Upright piano, music stands, musicians' chairs, choir risers, conductor's podium Other Facilities: <ul style="list-style-type: none"> ■ 8 pcs of orchestra riser – 4'(W) x 6'(L) x 8"(H) (only for orchestra / band performance) ■ Podium, judge tables
Schedule C	For occupation / move-in / move-out Air-conditioning and working light for stage, and the use of dressing rooms.	Stage Facilities: <ul style="list-style-type: none"> ■ Preset Proscenium (Cyclorama) Facilities Provision: <ul style="list-style-type: none"> ■ Cage lift (For loading) ■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room ■ House lighting system
Schedule D	For film show: Air-conditioning, the use of the multi-media projector and basic ushering service.	Stage Facilities: <ul style="list-style-type: none"> ■ Movie screen Sound Facilities: <ul style="list-style-type: none"> ■ 8 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback Lighting Facilities: <ul style="list-style-type: none"> ■ House lighting system Facilities Provision: <ul style="list-style-type: none"> ■ Multi-media projector (20,000 lumens) ■ DVD player ■ Cage lift (For loading) ■ 2 dressing rooms accommodate around 20 persons for each room and 1 press room. Other Facilities: <ul style="list-style-type: none"> ■ Podium, judge tables

Remarks: Additional booking of 8:30 a.m. - 9:00 a.m. is for occupation or rehearsal only.

管理及營運 Managed and Operated By

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Miscellaneous Charges (1)

Code	Service	Charges (HK\$) One-time charge
1	Orchestra Pit & Gala	3,969
2	Removal of seats rows A-E	1,134
3	Acoustic Shell (without hanging bars and drapery. Provide basic lighting only)	3,402
4	Steinway Concert Grand Piano Fee included one-time piano tuning (For 9:00 a.m. - 5:00 p.m., Monday to Saturday, excluded Sunday and Public Holiday)	1,701 (per day per event)
5	Additional Grand Piano tuning (For 9:00 a.m. - 5:00 p.m., Monday to Saturday, excluded Sunday and Public Holiday)	907 (per tuning)
6	Additional Grand Piano tuning (For 8:30 a.m. - 9:00a.m. & 5:00 p.m. - 9:00 p.m., Monday to Saturday, and 8:30 a.m. - 09:00 p.m., Sunday and Public Holiday)	1,361 (per tuning)
7	Sales counter space at entrance per event (for sale of souvenir items & house programmes associated with the event)	363 (per counter per event)
8	Additional Smoke Machine	227 (per day per event)

Miscellaneous Charges (2)

Code	Service	Charges (HK\$)	
		Per 4-hour Session	Per additional half hour
9	Additional follow-spot	284	37
10	Multi-media Projector (20,000 lumens)	467	59
11	Additional Condenser Mic	113	28
12	Additional Wireless Handheld Mic	57	12
13	Additional Wireless Headset Mic	68	17
14	Additional Wireless Clip Mic	57	12
15	Recording with fixed position camera	1,134	142
16	Provision of sound feed for recording / filming of each function (recording device / filming equipment / technician to be provided by hirers) or; Audio recording to be conducted by venue's technician per function, with hirer's own USB storage or CD (Mono output, for basic archival purpose only. Venue's technician is not responsible for sound mixing of the audio recording.)	680	85
17	Location Filming / Telecast of each function during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m. for commercial purposes	Basic charge plus charges as stipulated by the Government Property Agency	
18	Recording Room	1,701	215

Y Platform

Y Platform has a total area of 880m² and headroom of 8m. Neighbouring shopping mall is linked to the platform making it a perfect venue for youth to share their work with the public. All floors are connected through a gently inclined walkway, where visitors can enjoy the full view of the exhibition to explore more interesting events on the upper floors. In addition, the platform is equipped with hanging glass panels that can serve as projection screens, making the exhibition more versatile and colourful during public promotion.

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
Exhibition			
<div>■ Exhibition</div> <div><div>■ Zone A : 132m²</div><div>■ Zone B : 45m²</div><div>■ Zone C : 181m²</div><div>■ Zone D : 443m²</div><div>■ Zone E : 82m²</div></div>	<div>■ Basic charge for a full day from 9:00 a.m.- 8:00 p.m.</div>	Whole Area : 16,223 Zone A : 2,044 Zone B : 476 Zone C : 3,396 Zone D : 8,371 Zone E : 2,855	Whole Area : 4,867 Zone A : 613 Zone B : 143 Zone C : 1,019 Zone D : 2,512 Zone E : 857
	<div>■ Charge for each hour or part thereof in excess of the 11-hour session</div>	Whole Area : 1,514 Zone A : 194 Zone B : 43 Zone C : 324 Zone D : 790 Zone E : 271	Whole Area : 455 Zone A : 59 Zone B : 14 Zone C : 98 Zone D : 237 Zone E : 81
<div>■ Charge for mounting, dismantling or extension of opening hours</div>	<div>■ During sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m.</div>	Whole Area : 4,326 Zone A : 551 Zone B : 130 Zone C : 908 Zone D : 2,239 Zone E : 768	Whole Area : 1,298 Zone A : 166 Zone B : 39 Zone C : 273 Zone D : 672 Zone E : 230
	<div>■ Charge for each hour or part thereof in excess of a 4-hour session</div>	Whole Area : 1,082 Zone A : 141 Zone B : 33 Zone C : 227 Zone D : 563 Zone E : 194	Whole Area : 324 Zone A : 42 Zone B : 11 Zone C : 68 Zone D : 169 Zone E : 59

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Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
Exhibition			
<div>■ Performances, functions or activities considered appropriate by Youth Square</div> <div><div>■ Zone A : 132m²</div><div>■ Zone B : 45m²</div><div>■ Zone C : 181m²</div><div>■ Zone D : 443m²</div><div>■ Zone E : 82m²</div></div>	<div>■ Basic charge for each performance / function not exceeding 4 hours or part thereof during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m.</div>	Whole Area : 6,489 Zone A : 822 Zone B : 194 Zone C : 1,363 Zone D : 3,353 Zone E : 1,147	Whole Area : 1,947 Zone A : 247 Zone B : 59 Zone C : 408 Zone D : 1,006 Zone E : 344
	<div>■ Charge for each hour or part thereof in excess of a 4-hour session</div>	Whole Area : 1,622 Zone A : 206 Zone B : 55 Zone C : 347 Zone D : 843 Zone E : 292	Whole Area : 487 Zone A : 62 Zone B : 17 Zone C : 104 Zone D : 253 Zone E : 87
<div>■ Rehearsals without audience during the hours 9:00 a.m. - 6:00 p.m. only</div>	<div>■ Basic charge for a period not exceeding 4 hours during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m.</div>	Whole Area : 2,920 Zone A : 368 Zone B : 86 Zone C : 616 Zone D : 1,514 Zone E : 519	Whole Area : 876 Zone A : 110 Zone B : 26 Zone C : 185 Zone D : 455 Zone E : 155
	<div>■ Charge for each half-hour or part thereof in excess of a 4-hour session</div>	Whole Area : 368 Zone A : 55 Zone B : 12 Zone C : 86 Zone D : 194 Zone E : 65	Whole Area : 110 Zone A : 17 Zone B : 4 Zone C : 26 Zone D : 59 Zone E : 20
<div>■ For set-up or strike on the day of booking prior to the performance during the hours 9:00 a.m. - 6:00 p.m. only</div>	<div>■ During sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m.</div>	Whole Area : 714 Zone A : 98 Zone B : 22 Zone C : 163 Zone D : 400 Zone E : 141	Whole Area : 214 Zone A : 29 Zone B : 7 Zone C : 48 Zone D : 120 Zone E : 42
	<div>■ Charge for each hour or part thereof in excess of a 4-hour session</div>	Whole Area : 179 Zone A : 33 Zone B : 12 Zone C : 43 Zone D : 108 Zone E : 43	Whole Area : 54 Zone A : 11 Zone B : 4 Zone C : 14 Zone D : 33 Zone E : 14

Charges for Miscellaneous Services

Code	Service	Charges (HK\$)	
		Per 4-hour Session	Per additional hour
1	Multi-media Projector (9,000 lumens)	113	28

Remarks: The multi-media projector is mounted at the ceiling of Y Platform.

Y Studio

The Y Studio on 2/F is particularly spacious and versatile: it measures 26m long, 12m wide and 6m tall, and can fully accommodate different stage set-ups or scene settings. The hall can be transformed into a theatre that holds 300 persons, or a fully opened space can be used for rehearsals, exhibitions, etc. The size of the venue can be adjusted by using operable partition walls.

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
Exhibition			
<div>■ Exhibition</div> <div><div>■ Whole Area (Room1+2+3) : 325m²</div><div>■ Room 1 : around 116m²</div><div>■ Room 2: around 97m²</div><div>■ Room 3: around 112m²</div></div>	<div>■ Basic charge for each exhibition / function, including mounting, dismantling or exhibition, with the services listed in schedule D for a period not exceeding 4 hours or part thereof during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m.</div>	Whole Area : 5,658 Room 1+2 : 4,808 Room 1 or 3 : 3,119 Room 2 : 2,823	Whole Area : 4,321 Room 1+2 : 3,662 Room 1 or 3 : 2,381 Room 2 : 2,155
	<div>■ Charge for each hour or part thereof in excess of a 4-hour session</div>	Whole Area : 1,418 Room 1+2 : 1,202 Room 1 or 3 : 794 Room 2 : 704	Whole Area: 1,083 Room 1+2 : 919 Room 1 or 3 : 607 Room 2 : 544

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization or Government Sector
Performance			
<ul style="list-style-type: none">■ Performances, functions and activities considered appropriate by Youth Square, and activities of any kind carried out after 6:00 p.m.■ 325m²■ Whole Area : 250 seats* (Retractable Seating Platform & movable chairs on floor)■ Whole Area : around 300 seats* (Movable Chairs on floor)■ Room 1 : around 100 seats*■ Room 2 : around 80 seats*■ Room 3 : around 100 seats*■ Room 1+2 : around 180 seats*	<ul style="list-style-type: none">■ Basic charge for each performance / function with the services listed in schedule A for a period not exceeding 4 hours or part thereof during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m.	Whole Area : 6,804 Room 1+2 : 5,557 Room 1 or 3 : 3,561 Room 2 : 3,164	Whole Area : 5,193 Room 1+2 : 4,241 Room 1 or 3 : 2,710 Room 2 : 2,415
	<ul style="list-style-type: none">■ Charge for each hour or part thereof in excess of a 4-hour session	Whole Area : 1,701 Room 1+2 : 1,394 Room 1 or 3 : 890 Room 2 : 794	Whole Area : 1,293 Room 1+2 : 1,072 Room 1 or 3 : 680 Room 2 : 607
<ul style="list-style-type: none">■ Rehearsals without audience during the hours 9:00 a.m. to 6:00 p.m. only	<ul style="list-style-type: none">■ Basic charge with the services listed in schedule B for a period not exceeding 4 hours during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m.	Whole Area : 3,028 Room 1+2 : 1,996 Room 1 or 3 : 1,072 Room 2 : 924	Whole Area : 2,336 Room 1+2 : 1,526 Room 1 or 3 : 822 Room 2 : 704
	<ul style="list-style-type: none">■ Charge for each hour or part thereof in excess of a 4-hour session	Whole Area : 765 Room 1+2 : 499 Room 1 or 3 : 267 Room 2 : 244	Whole Area : 584 Room 1+2 : 380 Room 1 or 3 : 210 Room 2 : 187
<ul style="list-style-type: none">■ For material storage, set-up or strike on the date of booking prior to the performance	<ul style="list-style-type: none">■ During sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. with the services listed in schedule C	Whole Area : 749 Room 1+2 : 499 Room 1 or 3 : 272 Room 2 : 227	Whole Area : 572 Room 1+2 : 380 Room 1 or 3 : 210 Room 2 : 170
	<ul style="list-style-type: none">■ Charge for each hour or part thereof in excess of a 4-hour session	Whole Area : 187 Room 1+2 : 125 Room 1 or 3 : 68 Room 2 : 57	Whole Area : 142 Room 1+2 : 97 Room 1 or 3 : 51 Room 2 : 40

* For reference only and subject to seating arrangement and operational requirement.

Remarks: Lighting Control Room is located in Room 1 which should be hired if stage lighting is required.

Services Schedules	Particulars	Rental charges include the following basic facilities and equipment
Schedule A	<p>For performance: Air-conditioning, stage lighting, the use of furniture as provided, stage and electrical equipment as installed, sound system (other than simultaneous interpretation equipment and broadcast or basic recording services), basic ushering service, service from technicians as necessary, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> ■ Preset Proscenium (Cyclorama) ■ 12 pcs of modular platform – 4'(W) x 6'(L) x 16/24"(H) (Extra charge required if more than 12 pcs) ■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges) <p>Sound Facilities:</p> <ul style="list-style-type: none"> ■ 4 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback <p>Lighting Facilities:</p> <ul style="list-style-type: none"> ■ Stage lighting (Free of charge for the first 4 hours set up. Extra charge is required for set up exceeding 4 hours) ■ 1 smoke machine (Extra charge required if more than 1) ■ House lighting system <p>Facilities Provision:</p> <ul style="list-style-type: none"> ■ 2 dressing rooms for around 20 persons for each room ■ Rehearsal area ■ Exhibition panels (Max. 2 for reception) <p>Music Instrument:</p> <ul style="list-style-type: none"> ■ Upright piano, music stands, musicians' chairs, choir risers <p>Other Facilities:</p> <ul style="list-style-type: none"> ■ Podium
Schedule B	<p>For rehearsal: Air-conditioning, stage lighting, the use of furniture as provided, stage and electrical equipment as installed, sound system other than simultaneous interpretation equipment and broadcast or basic recording services, service from technicians as necessary, and the use of dressing rooms.</p>	<p>Stage Facilities:</p> <ul style="list-style-type: none"> ■ Preset Proscenium (Cyclorama) ■ 12 pcs of modular platform – 4'(W) x 6'(L) x 16/24"(H) (extra charge required if more than 12 pcs) ■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges) <p>Sound Facilities:</p> <ul style="list-style-type: none"> ■ 4 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback <p>Lighting Facilities:</p> <ul style="list-style-type: none"> ■ Stage lighting (Free of charge for the first 4 hours set up. Extra charge is required for set up exceeding 4 hours) ■ 1 smoke machine (Extra charge required if more than 1) ■ House lighting system <p>Facilities Provision:</p> <ul style="list-style-type: none"> ■ 2 dressing rooms for around 20 persons for each room ■ Rehearsal area ■ Exhibition panels (Max.2 for reception) <p>Music Instrument:</p> <ul style="list-style-type: none"> ■ Upright piano, music stands, musicians' chairs, choir risers <p>Other Facilities:</p> <ul style="list-style-type: none"> ■ Podium

Services Schedules	Particulars	Rental charges include the following basic facilities and equipment
Schedule C	For occupation / move-in / move-out: Air-conditioning and working light for stage, and the use of dressing rooms.	Stage Facilities: <ul style="list-style-type: none"> ■ Preset Proscenium (Cyclorama) Lighting Facilities: <ul style="list-style-type: none"> ■ House lighting system Facilities Provision: <ul style="list-style-type: none"> ■ 2 dressing rooms for around 20 persons for each room ■ Rehearsal area ■ Exhibition panels (Max. 2 for reception)
Schedule D	For exhibition: Air-conditioning, general lighting, exhibition panels (max.60), the use of furniture as provided, stage and electrical equipment as installed, sound system (other than simultaneous interpretation equipment and broadcast or recording services), basic ushering service, service from technicians as necessary, and the use of dressing rooms.	Stage Facilities: <ul style="list-style-type: none"> ■ Preset Proscenium (Cyclorama) ■ 12 pcs of modular platform – 4'(W) x 6'(L) x 16/24"(H) (Extra charge required if more than 12 pcs) ■ 6' x 8' / 10.5' x 14' projection screen (Multi-media projector subject to extra charges) Sound Facilities: <ul style="list-style-type: none"> ■ 4 wireless mic, 4 cable mic (Additional mic subject to extra charges), playback Lighting Facilities: <ul style="list-style-type: none"> ■ House lighting system Facilities Provision: <ul style="list-style-type: none"> ■ 2 dressing rooms for around 20 persons for each room ■ Exhibition panels (Max.60)

Remarks: Additional booking of 8:00 a.m. - 9:00 a.m. is for occupation or rehearsal only.

Miscellaneous Charges

Code	Service	Charges (HK\$)	
		Per 4-hour Session	Per additional hour
1	Follow-spot (Charge per nos, max 2 nos.)	284	71
2	Stage Lighting (Charge for additional set-up period)	2,268	567
3	Multi-media Projector (10,000 lumens)	467	117
Code	Service	Charges (HK\$)	
		One-time charge	
4	Additional Modular Stage Platform (4'(W) x 6'(L) x 16/24"(H) , charge per piece)	142	
5	Dance Floor Mat (2 x 15m each, max 5 pcs. Applied for dance performance only, except dance shoes with metal heel plate or sharp object)	1,588 (5 pcs)	
6	Use of Retractable Seating Platform (112 seats)	680	
7	Removal of Retractable Seating Platform and open up the Foyer	907	
8	Additional Smoke machine	227 (per day per event)	

Code	Service	Charges (HK\$)	
		Per 2-hour Session	Per additional hour
1	Additional Condenser Mic	170	85
2	Additional Wireless Handheld Mic	85	45
3	Additional Wireless Headset Mic	102	50
4	Additional Wireless Clip Mic	85	45

Multi-purpose Area (5/F) (Please refer to Annex 6 - 5/F Multi-purpose Area Floor Plan)

Piano Rooms (3 Rooms)

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Piano activities

Secondary Function: Music activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

<ul style="list-style-type: none"> Room 1: 7.6 m² Room 2: 7.4 m² Room 3: 8.3 m² Capacity: 3 persons[#] 	<ul style="list-style-type: none"> Basic charge for each hour Facility : upright piano 	33	18	19	14
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Interest Group Room

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Interest group activities

Secondary Function: Art and cultural activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

<ul style="list-style-type: none"> 18.2m² Capacity: around 10 persons[#] 	<ul style="list-style-type: none"> Basic charge for each hour 	43	22	33	22
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* Applicable on the date of application form together with the required documents duly received at Youth Square

For reference only and subject to seating arrangement and operational requirement.

Creative Studio

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Dance activities or Interest group activities

Secondary Function: Art and cultural activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

■ 39.8 m ² Capacity: around 15 persons	■ Basic charge for each hour ■ Facilities: tripod, soft box, flash light, background paper, and dressing area	174	88	99	62
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5/F Exhibition Area

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Exhibition

Other Functions: Youth development activities or activities considered appropriate by Youth Square

■ 81.9m ²	■ Daily charge (from 9:00 a.m. - 11:00 p.m.)	736		589	
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Remarks: Audio system is not recommended

Interest Group Art Work Display Area

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function Interest group work display

Other Functions: Youth development activities or activities considered appropriate by Youth Square

■ 19.5m ²	■ Daily charge (from 9:00 a.m. - 11:00 p.m.)	185		147	
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Remarks: Audio system is not recommended

* Applicable on the date of application form together with the required documents duly received at Youth Square

Multi-purpose Area (6/F) (Please refer to Annex 7 - 6/F Multi-purpose Area Floor Plan)

Dance Studio

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Dance activities

Secondary Function: Music activities

Other Functions : Youth development activities or activities considered appropriate by Youth Square

<ul style="list-style-type: none"> ■ Performances, seminars or activities with audiences ■ 190 m² ■ Capacity: around 120 persons# 	<ul style="list-style-type: none"> ■ Basic charge for each performance or function not exceeding 4 hours or part thereof during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m. 	3,679	1,842	2,944	1,842
	<ul style="list-style-type: none"> ■ Charge for each hour or part thereof in excess of a 4-hour session ■ Facilities: dance bars, sprung floor, mirrored walls (one side is movable), upright piano, male and female changing rooms and dressing rooms 	920	460	736	460
<ul style="list-style-type: none"> ■ Rehearsals/ Practice without audience 	<ul style="list-style-type: none"> ■ Basic charge for a period not exceeding 1 hour during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m. 	920	460	736	460

* Applicable on the date of application form together with the required documents duly received at Youth Square

For reference only and subject to seating arrangement and operational requirement.

Miscellaneous Charges

Code	Service	Charges (HK\$)
		One-time charge
1	Dance Floor Mat (2 x 15m each, max 4 pcs. Applied for dance event only, except dance shoes with metal heel plate or sharp object)	1,588 (4pcs)

Dance Room

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Dance activities

Secondary Function: Music activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

■ 110m ² ■ Capacity: around 60 persons [#]	■ Basic charge for each hour ■ Facilities: mirrored walls and dance bars	286	143	161	100
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Music Studio

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Band activities

Secondary Function: Music activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

■ 91.2m ² ■ Capacity: 30 persons [#]	■ Basic charge for each hour ■ Facilities: lead guitar, bass guitar, amplifiers, keyboard, drum set, mixer and speaker	247	125	140	88
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D.I.Y. Studio

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Handicraft activities

Secondary Function: Design activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

■ 33.4m ² ■ Capacity: around 16 persons [#]	■ Basic charge for each hour ■ Facilities: Basic handicraft materials and design equipment	93	46	74	46
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* Applicable on the date of application form together with the required documents duly received at Youth Square

For reference only and subject to seating arrangement and operational requirement

Multi-Purpose Rooms (MPR) (4 Rooms)

Purpose	Service	Charges (HK\$)			
		Commercial or Individual Hirer		Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*	
		Prime time	Non-prime time	Prime time	Non-prime time

Core Function: Meeting

Secondary Function: Art and cultural activities

Other Functions: Youth development activities or activities considered appropriate by Youth Square

<ul style="list-style-type: none"> Room 602: 25.7m² Capacity: around 18 persons[#] 	<ul style="list-style-type: none"> Basic charge for each hour 	65	33	53	33
<ul style="list-style-type: none"> Room 606: 64.8 m² Room 607: 61.8 m² Room 608: 62.9 m² Capacity: 30 persons[#] 	<ul style="list-style-type: none"> Basic charge for each hour 	171	86	138	86

Interest Group Art Work Display Area

Purpose	Service	Charges (HK\$)	
		Commercial or Individual Hirer	Non-profit Making or Charity Organization, Government Sector or Individual Youths Aged Between 10 and 29*

Core Function: Interest group work display

Other Function: Youth development activities or activities considered appropriate by Youth Square

<ul style="list-style-type: none"> 19.5m² 	<ul style="list-style-type: none"> Daily charge (from 9:00 p.m. - 11:00 p.m.) 	185	147
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Remarks: Audio system is not recommended

* Applicable on the date of application form together with the required documents duly received at Youth Square

For reference only and subject to seating arrangement and operational requirement

Miscellaneous Charges (1)

Code	Service	Charges (HK\$)	
		Per 2-hour Session	Per additional hour
1	32 channel PA System (including mic, CD players and amplifiers)	1,701	851
2	16 channel PA System (including mic, CD players and amplifiers)	709	357
3	Multi-media Projector (4,500 Lumens) (Applicable for hiring of Major Facilities only)	709	357
	Multi-media Projector (4,500 Lumens) (Applicable for hiring of Multi-purpose Area only)	227	113
4	6'x 8' Fast Fold Screen	227	113
5	14'x10.5' Fast Fold Screen	510	255
6	84"x 84" Tripod Screen	74	40
7	DVD Player	57	28
8	CD/MP3 Player	57	28
9	Dual CD Player	130	67
10	Blue-Ray HD DVD Player	113	57
11	DVCAM Play/Rec Deck	170	85
12	Portable SD Card & CD Recorder	102	50
13	Hard Disc Recorder	130	67
14	MD Player Recorder	57	28
15	Digital Effect Processors	85	45
16	Additional Condenser Mic	170	85
17	Document Camera	57	28
18	3D Video Projection & Preview	1,361 (4-hour session)	
19	Additional Portable Mini Speaker (Including 1 cable mic.)	170	90
20	Additional Active Speaker (1 pair)	227	113
21	Additional Floor Monitor System (1 pair)	170	85
22	42" HD Plasma TV	227	113
23	Electronic Piano	454	227
24	Laptop Computer	102	50
25	Self-operated Video Camera	340	170
26	Video Camera with Mic	1,474/day (9:00 a.m. – 6:00 p.m.)	
	Video Camera with Mic and Steady Cam System	2,041/day (9:00 a.m. – 6:00 p.m.)	

Miscellaneous Charges (2)

Code	Service	Charges (HK\$)	
		Per 2-hour Session	Per additional hour
27	Provision of sound feed for recording / filming of each function (recording device / filming equipment / technician to be provided by hirers) / Audio recording to be conducted by venue's technician per function, with hirer's own USB storage or CD (Mono output, for basic archival purpose only. Venue's technician is not responsible for sound mixing of the audio recording.)	454	227
28	Location Filming / Telecast of each event during sessions 9:00 a.m.- 1:00 p.m. or 2:00 p.m.- 6:00 p.m. or 7:00 p.m.- 11:00 p.m. for commercial purpose	Basic charge plus charges as stipulated by the Government Property Agency	
29	Sales counter space at entrance per event (For sale of souvenir items & house programmes associated with the event)	170 (per counter per event)	

Code		Charges (HK\$) Monthly/weekly rental
30	Lockers (Small) 0.4m(W) x 0.6m(D) x 0.4m(H)	by monthly rental: 59
	(Medium) 1.2m(W) x 0.6m(D) x 1.4m(H)	123
	(Large) 0.8m(W) x 0.6m(D) x 1.9m(H)	123
	(Extra Large) 1.8m(W) x 1.1m(D) x 2.1m(H)	308
31	A1 Advertising light box	by monthly rental: 250 (outward of the building) 100 (inward of the building)
		by weekly rental: 63 (outward of the building) 25 (inward of the building)
		20% discount for Non-profit making or Charity organization/ Government sector

Miscellaneous Charges (3)

Code	Service	Charges (HK\$)
		Daily rental per show
32	Live Streaming and Recording Equipment Rental (Major Facilities) Basic Live Streaming / Recording Equipment Including: Video Console 1 pcs Laptop 1 pcs Digital Camcorder 1 set Broadband Network 1 port	1,575
	Extra Digital Camcorder 1 set (Maximum 2 extra)	525 (each set)
	Applicable for hiring of Major Facilities only (Y Theatre, Y Studio, Y Platform)	--
33	Live Streaming and Recording Equipment Rental (Multi-purpose Area) Basic Live Streaming / Recording Equipment Including: Video Console 1 pcs Laptop 1 pcs Digital Camcorder 1 set Broadband Network 1 port Projector and Projection Screen 1 set	788
	Extra Digital Camcorder 1 set (Maximum 2 extra)	525 (each set)
	Applicable for hiring of Multi-purpose Area only (Dance Studio, Dance Room, D.I.Y. Studio, Room 606, Room 607, and Room 608) * At least 2 hours before the booking will be added for setup the equipment	--

Note:

Live Streaming and Recording Equipment Rental service will be provided under the "Live Streaming and Recording Equipment Rental Terms and Conditions", for details or any enquiries, please contact Youth Square.

Note:

- (1) The rental charges cover basic equipment and services as listed in the services schedule. Extra charges will be required for additional equipment and services. Hirers must arrange a technical meeting with the Operations Department of Youth Square, complete and return the Event Requirement Checklist at least 21 days before the booking date or by the designated time. Otherwise, additional manpower, equipment, and services will only be available subject to the resources and manpower of Youth Square.
- (2) The hirer shall not move or remove any equipment or facilities of the Venue without permission.
- (3) Minimum 2 consecutive hours is required for booking of any facilities in Multi-purpose Area.
- (4) The non-prime time rate applies to bookings of the same facility in the Multi-purpose Area, excluding the exhibition area, for 4 consecutive hours or more in the same day during 9:00 a.m. - 6:00 p.m. from Monday to Friday, excluding prime time periods. Prime time periods include 6:00 p.m. onwards from Monday to Friday, Saturdays, Sundays, summer holidays (1 July to 31 August), public holidays and public holiday eves.
- (5) Extension of booking hours is subjected to availability of facilities and manpower and should be approved by Youth Square.
- (6) Hirers can enjoy free use of the Interest Group Art Work Display Area during the designated period to display their finished works made in the Interest Group Room and the Multi-Purpose Rooms on 5/F or 6/F for a maximum of 7 days. Organization / Individuals shall submit an application to Youth Square 7 working days prior to the exhibition. Youth Square reserves the right of final decision.
- (7) Multi-purpose area hirers who book a minimum of 2 hours per week in 4 consecutive weeks, are entitled for programme leaflet or brochure display and locker rental. Youth Square reserves the right of final decision.
- (8) Using any stage equipment provided by the venue as props or any part of scenery is not allowed.